

Oskaloosa Public Library Policy:

Iowa Communications Network (ICN)

Adopted: June 1998

Last  
Revision:

February 2007

The Iowa Communications Network (ICN) is a statewide fiber optic communications infrastructure that provides full motion, two-way, interactive video, voice, and data capabilities. The purpose of this policy is to define the use of the ICN by the library and its patrons.

#### Access to the ICN and the Library Mission

Providing access to the ICN fits with the library's mission of serving as a primary source of information, education, recreation, and personal enrichment through materials and current technology for all of the City of Oskaloosa and Mahaska County.

#### Use of the ICN

Primary use of the ICN Room is for library activities and meetings. When the room is not being used for library purposes, it may be available to any authorized ICN user (as identified by in the Iowa Code, 1995. Section 8D.2, Subsections 4 and 5) on a first come, first served basis between the hours of 9:00 a.m. and 8:00 p.m. Monday, Tuesday, and Thursday; 9:00 a.m. and 5:30 p.m. on Wednesday and Friday; and 9:00 a.m. and 4:00 p.m. on Saturday. Final decision on availability is delegated to the Library Director or his/her designee. The Library reserves the right to cancel any scheduled activity if circumstances require it.

All guidelines set forth in the Oskaloosa Public Library Meeting Room Policy are in effect for the ICN Room. (See attached policy).

The authorized user is responsible for all ICN telecommunication charges incurred.

Permission to use the ICN Room does not imply endorsement of, or agreement with, the purpose(s) of or the expressions of such individuals or organizations by the Library, the Library Board, or the staff.

Use of ICN equipment may require training. This must be scheduled with library staff prior to the actual ICN session.

The user of the ICN must comply with the "American Disabilities Act" and is responsible for providing qualified interpreters or auxiliary aids if requested.

Food and covered drink are permitted only in the student/audience area of the ICN room and the kitchen area outside the ICN room.

Authorized users are responsible for any damage to furniture, fixtures, or equipment. The user is responsible for leaving the ICN Room in good order. Failure to leave the room in good order, misconduct, loss of or damage to library property are grounds to

refuse any user and may result in the immediate termination of the meeting or event.

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