

**MINUTES**  
**OSKALOOSA PUBLIC LIBRARY BOARD OF TRUSTEES**  
**FRIDAY – FEBRUARY 1, 2008 -- 4:00 P.M.**

The meeting was called to order by President Richelle Pipho-Holle. Roll call was taken by Board secretary Susan Hasso with Trustees Judy Bishop, Peggy Grafke, Jane Ireland, Dave Krutzfeldt and Beverly Van Devender present. Also present were Library Director Suzann Holland and Library Technician Paulette Groet.

Holland informed the Board that the Library was experiencing a major technological problem. Groet explained that on Wednesday, January 30, the library lost its connection to the server at William Penn University. After the library was re-connected, we began to experience problems. Groet said that on Thursday, January 31, she was finding duplicate copies of items on the system, and she was not able to run holds. On Thursday the server at William Penn University again went down. The server was brought back up, but went down a second time on Thursday. The server is dead. Groet said that there is a 2003 server that could be used, but it has different binaries than the 2000 server. We would have to purchase alternative binaries from Sirsi. Julie Hansen, the Director of Wilcox Library at William Penn University, does not want to purchase the binaries since we will need to purchase a new server soon. Groet explained to the Board that with the server down, we are not able to check in, check out, check patron cards, or enforce limits on items. Pipho-Holle said that the Board has known since November that they would need to start thinking about purchasing a new server at William Penn University. The library upgraded its internal server last fall. The library's server contains all staff documents, internal databases, and applications. The server at William Penn contains all of the library's automation, such as Vendprint, self-checks, and the library's online catalog. Groet explained that the range of data from Wednesday through 1:30 p.m. on Thursday is gone. Holland told the Board that Hansen has ordered a new server directly from Sirsi. The new server will be pre-loaded with all of our information, data restoration, software, and a \$2000.00 upgrade. Holland said that the cost of the new server would be approximately \$14,000.00 to be divided between the library and William Penn University. Groet explained that in the meantime until the new server arrives, which would be February 7<sup>th</sup> at the earliest, she has set up a stand-alone terminal, where items can be checked in and out. Groet said that there would be no names or titles. Patrons would have to have their card and the item. Holland asked the Board to approve a contingency plan, if the stand-alone terminal would fail. Groet said that she still has two files to install on the stand-alone terminal, and she has not yet tested the system. Pipho-Holle then presented to the Board two options. One would be to close entirely, and the second would be to open without checkout privileges. With option 2, patrons could still use the meeting rooms, attend programs, use the computer labs, use the copiers, and access information. Pipho-Holle expressed her support for option 2. After a discussion, motion was made by Krutzfeldt, seconded by Bishop, to halt checkout of materials if the stand-alone terminal fails. Holland suggested taking the library's share of the cost of the server from the corpus of the Library Maintenance Fund. Krutzfeldt suggested approaching the Council for funding from the City's reserve fund. Groet explained that the library has its server on a replacement schedule, but the server at William Penn is not on the schedule since it is housed at William Penn. Groet said that we have waited this year for computer replacements because of the uncertainty with Vista. Motion was made by Krutzfeldt, seconded by Bishop, to add to the City Council's agenda covering our

share of the cost of the new server from the City's reserve fund. Motion passed. Holland praised Groet for her expertise and for going above and beyond during this difficult situation. Groet, in turn, commended all the staff for stepping up and helping during this technological problem. Motion was made by Grafke, seconded by Van Devender, to adjourn the meeting. Motion passed.

Respectfully submitted,

*Susan M. Hasso*

Susan Hasso  
Library Administrative Assistant  
for the Board